- Brief list of Mount Toby Committees at the 2026 Committee Fair -

(from the 2018 Mount Toby Handbook and in-process Handbook revisions. Full Handbook on the Members area, Mt. Toby Website. Hard copies are in the **Foyer** and **Library**. Many terms are 2 years. C&C, M&W, and Finance serve for 3.)

Burial Committee: Works with other committees and/or individuals of the Meeting to develop and carry out general tasks relating to the Burial Ground and concerns about burial and death at Mt. Toby. In coordination with Grounds Committee, ensures that the Burial Ground is appropriately maintained. The Burial Committee does not take on responsibilities that appropriately belong to other committees or individuals of the meeting. (See also Burial Ground Caretakers.)

Care & Counsel Committee offers pastoral care to the Meeting and has general oversight of the founding of committees. Holds members and attenders in the Light and organizes assistance, particularly for those whose names arise or who are known to be dealing with health, aging, conflict, possible leadings, or other life issues; receives requests for clearness or support on personal/spiritual matters and for marriage; greets members, attenders, and visitors each First Day; initiates contact with newcomers and tends the guest book in the lobby; assists family members in arranging memorial meetings; writes memorial minutes or sees that they are written; and more. Together with the Clerk and Ministry & Worship, is part of the Joint Committee.

The Child Care Committee is responsible for ensuring that our youngest children are attended to in a safe, nurturing, and engaging environment. The Committee hires and oversees nursery caregivers who care for nursery-aged children during Children's Meeting for Discovery and Meeting for Worship.

The Audio-Visual Support Committee maintains, operates, and improves the necessary equipment for hybrid operations and for hearing assistance for Meetings for Worship, Meetings for Business, and most Tilling Hours. It recruits and schedules online technical hosts for hybrid Meetings for Worship and makes sure the system is on for these events.

The Fellowship & Hospitality Committee provides opportunities for Mt. Toby people to become better acquainted and for newcomers to feel welcome. The committee coordinates the refreshments at coffee hour after worship on First Days; organizes social events; coordinates work at potluck lunches. In encouraging many people to both join in its tasks and its fun events, the committee facilitates social exchanges that often are the beginnings of deeper spiritual sharing.

The Finance Committee drafts a proposed budget for the coming fiscal year which, it presents to Meeting for Business; makes recommendations to Meeting for Business re: insurance, raising funds, using bequests, financial planning; reviews funding requests from committees; oversees the use and funding of the Capital Fund; oversees and assists with the work of the Treasurer: reviews the Meeting's financial books and records.

The Grounds Committee maintains the grounds around the Meetinghouse and Burial Ground; maintains equipment needed for their care; schedules volunteers for mowing; plans and supervises work projects. One Grounds Committee member is appointed to the Burial Committee.

The History & Records Committee oversees the preservation of the records of Meeting, according to Collection Policy of the NEYM Archives and Historical Records Committee; maintains the Memorial Book on members who have died, other scrapbooks, and collections; oversees the clippings bulletin board in the Fellowship Room.

Land Committee. At the time of European contact, this land was under the care of the Nipmuc people. The Land Committee is the steward of questions about the meeting's relationship to this land. The committee encourages and facilitates the Mount Toby community's spiritual and physical relationship with the land and serves as point of contact for questions regarding the meeting's Land outside of the fenced areas (areas inside the fences are the purview of the Grounds and Burial committees).

The Library Committee manages the library, including policy-making as approved by Meeting for Business and book selection. The Committee makes folders to hold both the monthly meeting minutes and the Newsletters.

The Meetinghouse Committee is responsible for care, use, and maintenance of the Meetinghouse, its

furnishings, and outdoor play equipment; plans work days for housekeeping and repairs; copes with maintenance emergencies; is responsible for ordering housekeeping supplies. Oversees the work of the Cleaning Scheduler.

The Ministry & Worship Committee fosters the spiritual life and growth of the Meeting. Has under its care: Meeting for Worship and Meeting for Business; Memorial Meetings; special care for worship groups under Mt. Toby's care; offers opportunities for spiritual sharing; considers requests for travel minutes for Friends traveling in the ministry; responds to requests for committees of oversight of ministry; considers applications surrounding membership; convenes committees for clearness for membership; and more. Additional duties jointly with Care & Counsel, include nominating members to 'Nominating.' Members of M&W should be Friends. Regular attendance at meetings for Worship and Business is important. Six members appointed for staggered three-year terms. Together with the Clerk and Care & Counsel, is part of the Joint Committee.

The Nominating Committee, through a process of worship and worship sharing, nominates Meeting members and regular attenders to serve on standing committees, as Meeting officers, or in individual positions. It may be asked by Meeting for Business to find members for ad hoc committees. Maintains committee roster and brings nominations to Meeting for Business for approval. Checks in with committees and refers to Care & Counsel if a committee needs help.

The Religious Education Committee (RE) oversees programs of religious education and spiritual exploration at the Meeting. It is responsible for Children's Meeting for Discovery (CMD) (10:10 – 11:00 a.m.) for elementary-school-aged children, recruiting volunteers, maintaining records, communicating with parents, and facilitating the transition of children from the Nursery to CMD. Communicates with Care & Counsel and Ministry & Worship as needed. RE can and has also offered religious education programming for adults.

The Tilling Hour Committee plans, publicizes, and sometimes records adult First Day programs for the Tilling hour after Meeting for Worship. Terms begin in June.

The Young Friends Committee supports the care and ministry of Mt. Toby youth in grades 6 or 7 to 12.

Don't forget to get stamped by every committee you visit at the Committee Fair!

Please submit your survey response by April 12.

Let Nominating Committee know if you prefer a paper copy of the survey!